

<b>Committee</b> Audit and Risk Management Committee	<b>Dated:</b> 24 May 2022
Sub-Committees Report	<b>Public</b>
<b>Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?</b>	<b>3, 8 and 10</b>
<b>Does this proposal require extra revenue and/or capital spending?</b>	<b>N</b>
<b>If so, how much?</b>	<b>N/A</b>
<b>What is the source of Funding?</b>	<b>N/A</b>
<b>Has this Funding Source been agreed with the Chamberlain's Department?</b>	<b>N/A</b>
<b>Report of:</b> Town Clerk & Chief Executive	<b>For Decision</b>
<b>Report author:</b> Ben Dunleavy, Governance Officer	

### Summary

The purpose of this report is to ask the Audit and Risk Management Committee to appoint the Nominations Sub-Committee and approve its composition and Terms of Reference; and to appoint one Member to serve on the Resource, Risk and Estates Committee of the Police Authority Board.

### Recommendations

The Committee is asked to:

1. agree the appointment, composition and Terms of Reference of the Nominations Sub-Committee (up to 6 Members, including the Chairman and Deputy Chairman (Member) of the Grand Committee and at least one External Member, to give an independent perspective);
2. consider whether the Member appointed to the Resource, Risk and Estates Committee of the Police Authority Board should be a court Member or an external Member; and,
3. appoint one Member to the Resource, Risk and Estates Committee of the Police Authority Board.

### Main Report

1. The purpose of this report is to consider the appointment of Members to the Nominations Sub Committee for 2022/23 and to approve its composition and Terms of Reference. Additionally, the Audit and Risk Management Committee is asked to appoint one of its Members to serve on the Resource, Risk and Estates Committee of the Police Authority Board.

## **Nominations Sub-Committee**

2. At your Committee on 16 January 2018, Members agreed to establish a Nominations Sub-Committee. Its composition and Terms of Reference are included at Appendix 1. Nominations Sub Committee meetings are arranged as and when required, including for the purposes of reviewing applications and interviewing candidates.
3. Although the Terms of Reference state one external Member is to be appointed to the Sub-Committee in order to give an independent perspective, in recent years, two external Members have been appointed to the sub-committee.

## **Resource, Risk and Estates Committee of the Police Authority Board**

4. Your Committee previously appointed two Members to the Performance and Resource Management Committee of the Police Authority Board. Due to the bifurcation of this Committee to the form the Strategic Planning and Performance Committee, and the Resource, Risk and Estates Committee, your Committee is now asked to appoint one Member to only the latter of the two.
5. Members are asked to consider if the appointed Member should be an external Member or Member of the Court of Common Council, as previously the precedent had been to appoint external Members.
6. Members are asked to indicate whether they wish to serve on the Resource, Risk and Estates Committee of the Police Authority Board. One Member will be appointed.

## **Corporate & Strategic Implications**

7. The recommendations in this report relate to the following outcomes of the Corporate Plan:
  - 3. People have equal opportunities to enrich their lives and reach their full potential
  - 8. We have access to the skills and talent we need
  - 10. We inspire enterprise, excellence, creativity and collaboration.

## **Conclusion**

8. Members are asked to note the contents of this report and consider the appointments, composition and Terms of Reference as set out in the recommendations and appendices.

## **Appendices**

- Appendix 1 – Terms of Reference and Composition of the Nominations Sub-Committee of the Audit and Risk Management Committee

- Appendix 2 –Terms of Reference and Composition of the Resource, Risk and Estates Committee of the Audit and Risk Management Committee

### **Background Papers**

- 'Succession Planning for External Members: to appoint a Nominations Sub Committee of the Audit and Risk Management Committee', report of the Town Clerk to the Audit and Risk Management, 16 January 2018

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